

TO:	PROJECT TITLE		
	Garage Facilities		
	PROJECT DURATION		
	Lease for one year, subject to renewal on year to year basis for period of 10 years.		
	DESCRIPTION AND SCOPE OF PROJECT		
	<p>In subject project the Director approved leasing new garage space at a cost of \$1200 per month to include heat and light.</p>		
	<p>After approval of project, lessor changed his mind and offered a new proposition of \$1100 per month without utilities. Investigation indicates that utilities will cost approximately \$1800 per year, which would increase annual cost over prior approval by \$600.</p>		
	<p>Further examination of this project reveals that by consolidating garage activities into a single building, the services of one employee, now authorized, can be dispensed with, and that approximately \$300 per year in gasoline costs can be saved by gassing vehicles before leaving a central point each morning or after reporting in to a central point at the close of business. Total gross savings involved would be approximately \$3000 per annum, or a net of \$2400 under the project cost as originally approved.</p>		

SUMMARY OF ESTIMATED COSTS			
OBJECT CLASS	VOUCHERED	UNVOUCHERED	TOTAL
01 Personal Services	\$ 2700	\$	\$
02 Travel			
03 Transportation of things			
04 Communications			
05 Rents and Utilities	{ 1,200 (rent) 1,800 (utilities)		
06 Printing and Binding	50		
07 Other Contractual Services			
08 Supplies and Materials	- 300 (gas saving)		
09 Equipment	999		
Other			
TOTAL	\$13,049	\$ --	\$13,049
<div style="border: 1px solid black; padding: 5px;"> Document No. <u>35</u> No Change In Class. <input checked="" type="checkbox"/> <input type="checkbox"/> Declassified Class. Changed To: TS S C Auth: HR 70-2 Date: 22 SEP 1978 By: <u>22</u> </div>			

SPECIAL PROVISIONS OR LIMITATIONS	
<p>In view of the saving of \$2400 per annum under the approved terms of subject project, recommend approval of leasing new garage space at a cost of \$1100 per month, with utilities to be furnished by CIA. No other change in prior approval is involved, as the details of installation and material costs are unchanged.</p>	

RECOMMENDATION (PROJECTS REVIEW COMMITTEE)	ACTION BY DIRECTOR CIA
[Redacted]	(APPROVED) (DISAPPROVED)
Jan. 1969	
SIGNATURE OF DIRECTOR RELEASED 2001/08/09 CIA	
1/26/49 DATE	